Novi Civic Center Atrium Exhibition Space

2027 Exhibition Application

To apply, please create a word document with all of the following information, your artist statement and bio, and include in that document photographs of your artwork. Name this document Lastname_Firstname_2027AtriumApplication.

- Artist or Group Name
- Name of Group Representative (if applicable)
- Address
- Email Address
- Phone Number
- Website

Artist Statement

Please type your response in 200 words or less. It may be included on display with your artwork during your exhibition. This may include but is not limited to the following:

- Your worldview
- Your outlook on art
- What you want others to see through your work
- Your creation process and use of materials
- Other artists that inspire you

Artist Biography

Please type your response in 200 words. It may be included on display with your artwork during your exhibition. This may include but is not limited to the following:

- Your family and place of residence
- Other jobs you may have
- When and how you started creating art
- Where you learned various concepts and techniques
- Who/ what influences your artwork

Images

Please include at least six images of your artwork in the body of your word document. Please do not send them as separate attachments.

- *Please note: Applications will not be considered without digital images*

Deadline: Applications must be received by **October 1, 2026.** Artists will be notified by email of show acceptance and information.

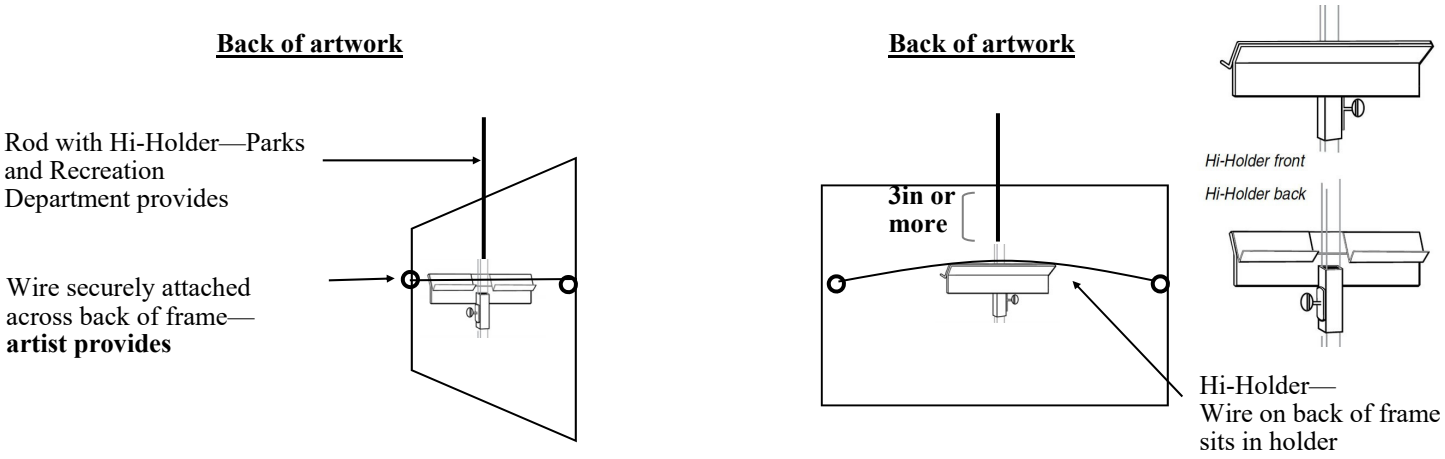
Applications should be emailed to **jkayser@cityofnovi.org**
If you do not receive email confirmation of receipt within 1 week, please send a follow up email with no attachments included. Our system occasionally blocks emails with attachments.

For more information please contact Novi Parks at noviparks@cityofnovi.org or 248-347-0400.

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General Information and Guidelines

- All works of art on temporary display in Civic Center Atrium shall be original works of art.
- Artwork shall be available for public viewing during regular Civic Center hours, however, the City may temporarily remove the artwork or move the boards they hang on as required for City events, or other reasons related to the City's use of the Civic Center, or other public facilities. Artwork may not always be displayed in the location as it has been installed.
- 2-D artwork must be no larger than 4' x 5' unless approved.
- 2-D artwork must be delivered ready to be installed with wire in place to hang 3 inches or more below the top of the artwork. This is an example of our display system:



- 2D artwork must have finished edges or be framed. If the edges of the work are deemed unpresentable by the selection committee, then the artwork will not be permitted to hang for the exhibition.
- A display case is available for 3D items. Please indicate that you are requesting access to the case in your application.
- Artist is responsible for delivery, pick up, & hanging of artwork.
- Artist must sign and return an Art Exhibition Agreement within one week after notification of acceptance.
- A 30% administration fee shall be assessed by the City of Novi in connection with the sale of artwork during the exhibition period.

A final list of artwork to be displayed must be submitted 2 weeks prior to exhibition start date.

Group shows require a designated group member to manage drop-off, removal, and installation of artwork. They must stay during the entire assigned time frame and are completely responsible for all intake and return of artwork to the appropriate artists and installation of artwork. On removal day, any artwork remaining at the end of the assigned timeframe will be the designee's responsibility and they are to remove all artwork from the premise and return to the appropriate artist.