Request for Variance
Design and Construction Standards

Applicant Information

Name: _____

Address: _____

_____

Phone No: _____

Engineer Information

Name: _____

Address: _____

_____

Phone No: _____

Applicant Status (please check one):

❑ Property Owner ❑ Developer ❑ Developer / Owner Representative

❑ Other _____

Project Name _____

Project Address/Location _____

Variance Request _____

Justification (attach additional pages if necessary)

INTERNAL USE

Date Submitted: _____

Code Section from which variance is sought: _____

Submittal Checklist: ❑ One (1) copy of plan on 8.5 x 11 size paper

❑ $100 Filing Fee (No fee for driveway width variance requests)

Request Status: ❑ APPROVED ❑ DENIED

Authorized By: _____

Authorization Date: _____