NOVI CITY CLERK'S OFFICE
45175 TEN MILE ROAD
NOVI, MI 48375
(248) 347-0456
Fax (248) 347-0577

PRECIOUS METAL AND GEM DEALER APPLICATION
Act 95 of the Public Acts of 1981

Business information:

Name of business: _____

Business address: _____

City: _____ State: _____ Zip: _____ Phone number: _____

Applicant information:

Name of applicant: _____ Date of birth: _____

Applicant's home address: _____

City: _____ State: _____ Zip: _____ Phone number: _____

Applicant's driver's license number (attach copy): _____

Employee information:

- Each employee must complete a **"Precious Metal and Gem Dealer Application for Additional Employee"** form and submit a copy of their driver's license.
- Within 24 hours after hiring a new employee, the dealer shall forward to the City Clerk the "Precious Metal and Gem Dealer Application for Additional Employee" of the new employee.

Applications without the following attachments will be considered incomplete and WILL NOT be accepted by the City Clerk's Office:

☐ A copy of the front and back of the applicant's current driver's license.

☐ "Precious Metal and Gem Dealer Application for Additional Employee" form for each employee and a copy of each employee's current driver's license.

☐ $50 non-refundable application fee (cash or check)

Applicant's fingerprints:

Left Thumbprint **Right Thumbprint**

I hereby certify my understanding of the following statements:

- A dealer or an agent or employee of a dealer who is convicted of a misdemeanor under this act or under section 535 of the Michigan penal code, 1931 PA 328, MCL 750.535, shall not be permitted to operate as a dealer within this state for a period of 1 year after conviction.

- A dealer or an agent or employee of a dealer who is convicted of a felony under this act or under section 535 of the Michigan penal code, 1931 PA 328, MCL 750.535, shall not be permitted to operate as a dealer within this state for a period of 5 years after the conviction.

_____
Signature of applicant

_____
Printed name and title

Subscribed and sworn before me, this _____ day of _____, 20___

_____
Notary public

_____ County, Michigan

My commission expires: _____

For office use only

Date paid: _____ Receipt number: _____ Copy of driver's license: _____
Additional Employee Forms & Driver's Licenses: _____